

Moreton, Bobbingworth and the Lavers Parish Council

MINUTES

Meeting: Parish Council Meeting

Date: 10 November 2020 **Time:** 7.30 PM

Venue: Video Link

PRESENT:

Councillors (12): Cllr John Collins (Chairman), Cllr Busch, Cllr Jim Collins, Cllr Cooper, Cllr, Dackombe, Cllr. Devereux, Cllr Foulser, Cllr Padfield, Cllr Radbourne, Cllr Schwier, Cllr Silk, Cllr Stevens

Also in Attendance (1) :

Ian Hadley – District Councillor
Julia Milovanovic – Parish Clerk

Members of the Public: (0)

Members of the Press (0)

D.008 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Baines and County Councillor Maggie McEwan

D.009 OTHER ABSENCES

None

D.010 DECLARATIONS OF INTEREST

None

D.011 CONFIRMATION OF MINUTES

The Minutes of the Parish Council meeting held on 8th September 2020 were agreed subject to the following amendment under minute no C.988 which should have read Cllr Radbourne. This was PROPOSED Cllr Radbourne SECONDED Cllr Cooper

D.012 PARISHIONERS' FORUM

There were no questions from members of the public.

D.013 RURAL AFFORDABLE HOUSING

Laura Atkinson, from the RCCE gave a presentation on community led housing. A copy of the slides from the presentation are attached.

The Chairman thanked Laura for her excellent presentation and said that one of the difficulties was obtaining land for rural affordable housing.

Cllr Busch said that the Parish Council needed, in the first instance, to determine if there is still a need for this type of housing as the survey which was undertaken for the Neighbourhood Plan took place some time ago and the situation may have changed.

Laura Atkinson asked whether the Parish Council would like her to provide a quote for a housing needs survey. This was agreed and the Clerk would liaise with Laura on this matter and a quote would be submitted to the next Parish Council meeting for consideration.

D.014 VACANCY

The Clerk reported that there had been no applications for the current vacancy in the Lavers.

D.015 REPORTS

a) Bobbingworth Nature Reserve

Cllr Cooper reported that 36 people had taken part in the “war on plastic” at the Nature Reserve. They worked in groups of six whilst socially distancing. Our MP Alex Burghart came along and took part on a team.

All the redundant tree guards which were lying about have now been cleared up.

On Saturday 5th December members of the community were being invited to tackle the brambles at the Nature Reserve between 1000-1200 and should meet in the car park. They would work in teams of six whilst socially distancing. EFDC Country Care Team would be in attendance.

Following discussions with EFDC new signs will be erected and a new rubbish bin

b) District / County Councillor Reports

District Cllr Ian Hadley reported that:

- i) the updated Local Plan had been submitted to the Inspector and that the responses to the Inspector’s recent consultation on the

2018 Household Projections would be available to view online in the next few weeks.

- ii) Consultations by Qualis, the wholly owned subsidiary of EFD, would be taking place online in the next few weeks to discuss the five key sites in Epping Town Centre.
- iii) Part of the High Street regeneration would now include new squash courts.
- iv) Two District Councillors are now on the board of Qualis.
- v) EFDC aimed to build 500 new council properties within the next three years.
- vi) EFDC's reserves were currently £7.8 million
- vii) Part of the regeneration would be a civic hub for businesses as well as coffee bars.
- viii) Digital Demand Response Buses had now been introduced for our Parish
- ix) The £1.3 m refurbishment of Ongar Leisure is due to be completed early in the New Year

c) Parish Councillor Reports - None

D.016 HIGHWAYS

a) Speed, parking and congestion survey Church Road, Moreton

Noted as per the Agenda

b) Church Road footpath outside Moreton Primary School

Councillors were pleased to note that the footpath was to be installed

c) Request for speed restriction on Watery Lane and through Little Laver

As Cllr McEwan was not present no update was given.

D.017 CLERKS COMMUNICATIONS AND CORRESPONDENCE REPORT

• Citizen of the Year and Volunteer Team of the Year

Noted

- **Young Citizen of the Year 2021**

The Clerk would pass details of this award to the Primary School,

- **Neighbourhood Plan – EFDC’s website**

Noted

D.018 DEDICATED E-MAIL ADDRESSES FOR COUNCILLORS

It was noted that the Clerk has now purchased the domain hosting but had not had an opportunity to complete setting these up.

D.019 REPAINTING OF PHONE BOXES

It was AGREED retrospectively (as informal agreement had already been agreed by e-mail) that:

- Paul Elliott would be asked to repaint the phone boxes at a cost of £350 plus materials and Cllrs were grateful that Paul had kindly offered to paint one box free of charge.
- Cleaning should take place at a total cost of £225

PROPOSED Cllr Busch and SECONDED Cllr Foulser.

D.020 DEFIBRILATOR

Noted as per the Agenda

D.020 NEW RURAL POLICING UNIT

Noted as per the Agenda.

D.020 INTERNAL AUDIT 2019/20

Noted as per the Agenda.

D. 021 NEW CHRISTMAS LIGHTS/CHRISTMAS TREE

The details of the Christmas Tree and lights were noted, and Councillors thanked Cllr Radbourne for organising the tree.

D.022 CHRISTMAS TREE LIGHTS SWITCH ON

A tribute to the late Colin Thompson had been drafted and it was agreed that copy would be sent to his widow in advance of the switch on ceremony.

Councillors discussed the possibility of serving mulled wine at the switch on and it was agreed that due to the current Covid Restrictions this would be reviewed nearer the time and agreed via e-mail.

D. 023 REVIEW OF NEIGHBOURHOOD PLAN

The membership of the Steering Group was reviewed, and it was AGREED that the following should serve on the Steering Group:

Cllr Busch
Cllr Devereux
Cllr Padfield
Cllr Foulser

The Clerk would arrange a meeting in the New Year once the quotation from RCCE for the housing needs survey.

The above was PROPOSED by Cllr Busch, SECONDED by Cllr Schwier and unanimously AGREED.

D.024 STOP STANSTED EXPANSION

The Clerk was asked to draft a response which would be agreed via e-mail.

D.025 FORMAL COMPLAINT TO EFDC RE NEIGHBOURHOOD PLAN AND MALTINGS FARM APPLICATION

Noted as per the Agenda

D.026 MALTINGS FARM – CONDITION OF EXISTING OUTBUILDINGS

Concern was expressed about the condition of some of the outbuildings at Maltings Farm and in particular the ones adjacent to the public highway. It was decided not to take any action at present but to monitor their condition.

D.027 EPPING COMMUNITY TRANSPORT SHOPPER BUSES

Noted

D.028 BIOGEN PLANT

Ward Councillors have been liaising with local residents regarding the odour emanating from the Plant and it had become apparent that the problem of malodour covered a wide area of the parish.

The Clerk had contacted Biogen to ask if a site visit could be arranged for a small number of Councillors in order that we could better understand the composting process.

It was agreed that the Chairman, Ward Councillors for Bobbingworth, Cllr Cooper and the Clerk undertake the site visit if Biogen were in agreement.

The Clerk was also in contact with other Parish Councils in the UK who had experienced similar problems with malodours to ascertain how they had successfully managed to get the unpleasant odours reduced.

D.029 PLANNING

1. Blakes Golf Club – Licensing Application

Noted.

2. The following planning applications were discussed:

EPF/2195/20 – Site Adjacent to Great Notts, Moreton Road, Bobbingworth

Councillors expressed concerns on the following:

- i) This originally was permission for an agricultural barn and is now morphing into a small development unrelated to agriculture
- ii) Overdevelopment in the Green Belt
- iii) In conflict with Policies GB2A, GB5

It was AGREED to object to this application on the grounds above. PROPOSED Cllr Foulser, SECONDED Cllr Busch.

EPF/2153/20 – The Old School, School Lane, High Laver CM5 0EE

Councillors expressed concern that:

- i) the building in question was not in existence four years ago and had a detrimental impact on the openness of the Green Belt – overdevelopment of the Green Belt
- ii) was a new unauthorised development which had recently been refused a Certificate of Lawfulness;
- iii) this was a retrospective application and should have been submitted as such

It was AGREED to object to this application on the grounds above. PROPOSED Cllr Busch. SECONDED Cllr Foulser

3. Noted as per the Agenda.

4. Lakeview

Noted as per the Agenda

5. Nags Head Car Park

Cllr Cooper advised that the Easement had now been signed.

D. 030 GRANT APPLICATIONS

The following grant applications were approved. PROPOSED Cllr Radbourne. SECONDED Cllr Dackombe

Friends of the Lavers - £1800 (£600 per church) for grass cutting and general maintenance of the churchyards

Friends of St Mary's and St Germain's - £1200 (£600 per church) for grass cutting

D. 031 FINANCIAL MATTERS

- i) The VAT repayment of £974 was noted.
- ii) The Clerk's overtime was noted.
- iii) *The following payments were APPROVED. PROPOSED Cllr Foulser, SECONDED Cllr Silk.*

Payment Number/method	To	For	Amount
BACS**	Julia Milovanovic	Overtime September	£72.10
BACS	Julia Milovanovic	Overtime Oct	
SO	Julia Milovanovic	Nov Salary	£498.51
SO	Julia Milovanovic	Dec Salary	£498.51
BACS	Julia Milovanovic	Home Office expenses 8 Nov – 11 January 9 x £10	£90.00
BACS**	Julia Milovanovic	Reimbursement Xmas lights	£206.98
BACS	Julia Milovanovic	Xmas lights battery box/batteries	£71.94
BACS	Angela Busch	Reimbursement of Land Registry Fees	£18

** These payments have already been made but require formal authorisation.

iv) **Bank Balances as at 6 Nov 2020**

The bank balances below were noted.

Unity Current Account	£2,356
Unity Deposit Account	£26,718

- v) The bank reconciliation as per the Agenda was noted.

D.032 MEETING DATES 2021

Noted

D.033 ANY OTHER BUSINESS

The Clerk advised that:

- i) she had been unable to purchase the replacement notice board locks as Earth Anchors (the suppliers) were currently closed with their staff on furlough.
- ii) she had received notification from a resident that planning permission was recently refused on North Wilmore Barn but despite this construction has started. The resident was advised to contact Enforcement

With regard to ii the Clerk was also asked to raise the matter with Enforcement at EFDC.

D.034 DATE OF NEXT MEETING

The date of the next meeting will be on the 12th January at 7.30 pm. It is currently scheduled to be held in Moreton Village Hall but may have to be held virtually.

D.035 ITEMS FOR NEXT MEETING

Councillors were asked to advise the Clerk of any items they would like included on the Agenda for the January meeting.